

TOWN OF EMMITSBURG PLANNING COMMISSION

MEETING MINUTES of January 28, 2019

ATTENDING: Keith Suerdieck, Chairman; Frank Davis, Vice Chair; Mark Long, Secretary; Joyce Rosensteel and Glenn Blanchard, Town Commissioner.

STAFF: Zachary R. Gulden, MPA, Town Planner

1. Meeting called to order by Chairman Keith Suerdieck at 7:30 pm.

2. Pledge of Allegiance.

3. OPENING STATEMENT: Chairman Suerdieck wished everyone a prosperous New Year.

4. 2019 REORGINZATION OF PLANNING COMMISSION: Mark Long nominated Keith Suerdieck to serve as Planning Commission Chair. Unanimously approved with Keith abstaining. Glenn Blanchard nominated Frank Davis to be Vice Chair and Mark Long to be Secretary. They were both unanimously approved.

5. DISPOSITION OF MINUTES: A motion to approve the Minutes of November 26, 2018 was made by Joyce Rosensteel and seconded by Frank Davis. The Minutes were unanimously approval.

6. OLD BUSINESS: None

7. NEW BUSINESS:

A. Consideration of Approval of the 2018 Annual Report. After Presentation of the Report by Town Planner Zach Gulden, Glenn Blanchard made a motion to accept the Report with a second by Mark Long. The motion was unanimously approved. The Report will be submitted to the Maryland Department of Planning as required.

Other Comments: Town Planner Gulden noted that it appears that 2019 is shaping up to be a busy year for the Planning Commission. He had just received notice that Rutters will soon be submitting a sketch plan and traffic study for a new facility they wish to build.

Town Planner Gulden also noted that he had re-written the Town's Sign Ordinance per request of the Emmitsburg Board of Commissioners. He will begin presenting the new ordinance to the Board of Commissioners at their February meeting and review will last approximately 3 months. After review by the BOC, the ordinance will then be reviewed by the Planning Commission.

Town Planner Gulden went on to note that the Planning Commission will receive the Site Plan for Silo Hill sometime in the next few months.

8. PUBLIC COMMENT: None

9. COMMISSIONER COMMENTS: Some discussion occurred regarding zoning issues at Emmit Gardens and specifically an issue with a carport that was erected without a permit and does not meet zoning requirements. Town Planner Gulden informed the Commission that spot zoning was not allowed but revisions could be made to the entire R1 zone at some point. No action was taken.

10. A motion to Adjourn the meeting was made Glenn Blanchard and seconded by Mark Long. Meeting was adjourned at approximately 7:53 pm.

Next scheduled Planning Commission meeting will be March 25, 2019

Submitted by Mark Long, Secretary